



# Delhi Public School Numaligarh

(Under the aegis of Delhi Public School Society, Delhi)

DPSN/SPORTS/CBSE-FEZ/2025/1

Date: 24.06.2025

## Invitation Letter for CBSE FEZ Tennis Tournament 2025

Dear Sir/Ma'am,

On behalf of Delhi Public School, Numaligarh, Assam, we are delighted to extend our warm invitation to your esteemed school to participate in the CBSE FEZ Tennis Tournament 2025, scheduled to be held from 23rd August to 25th August 2025.

This prestigious event aims to promote sporting excellence, camaraderie, and sportsmanship among CBSE-affiliated schools. We look forward to your school's active participation and to fostering a spirit of healthy competition.

### **Kindly note the following:**

**Confirmation of Participation:** Please send your confirmation by 20-07-2025, to enable us to make all necessary arrangements well in advance. Your prompt response will help us avoid last-minute issues and ensure a smooth organization of the event.

**Travel & Accommodation Details:** We request you to share your participants details, travel plans, including arrival and departure details from the nearest railway station (Furkating Railway Station) or bus stand (NRL Township Bus stand). Please note that pick and drop facility will be provided by the organizing school from these locations.

### **Teams arriving at Guwahati Airport/Railway station:**

- You can take bus from ISBT Guwahati to Golaghat.
- Drop-off point: Get down at NRL Township Bus stand.
- Pick-up service- Our school will provide pick up from NRL Township bus stand.

**Meeting of the officials** will be held on 22<sup>nd</sup> August, 2025 at 6:00 pm

**Team Manager Contact:** For seamless communication, kindly share the WhatsApp number of your team manager.

**Officials' Meeting** : 22<sup>nd</sup> August 2025, at 6:00 PM

**Opening Ceremony** : 23<sup>rd</sup> August 2025

**Valedictory Ceremony** : 25<sup>th</sup> August 2025

Boarding charges @ Rs.500 per head per day will be applicable as per CBSE rules. Security (@Rs 3000/-per school) to be deposited at the time of registration will be refundable.

## **Important contact details of our school**

1. Principal (Organizing President) : Mr. U. C. Harbola (Mb. No.- 9435500186)
2. Organizing Secretary : Mr. Virendra Singh Gosain (Mb. No.9957861170)
3. Transport In-charge : Mr. A. Mazumder (Mb. No. 9435152500)
4. Correspondence mail : [dpsnumaligarh@gmail.com](mailto:dpsnumaligarh@gmail.com), [dpsnsports24@gmail.com](mailto:dpsnsports24@gmail.com)
5. website : [www.dpsnumaligarh.in](http://www.dpsnumaligarh.in)

Thanks & Regards

U. C. Harbola  
Principal

NUMALIGARH REFINERY LTD. TOWNSHIP, DISTRICT GOLAGHAT, ASSAM 785699

☎ +91-3776 – 266705 / 266897 (BSNL), e-mail: [dpsnumaligarh@gmail.com](mailto:dpsnumaligarh@gmail.com)



# Delhi Public School, Numaligarh

(Under the aegis of Delhi Public School Society, Delhi)

DPSN/SPORTS/CBSE-FEZ/2025/2

Date: 24-06-2025

## Rules of the Tournament:

1. CBSE Tennis Tournament will be played according to the rules and regulations of AITA, with modifications wherever applicable.
2. Each school can send one team, comprising of maximum four players, in both the age groups i.e. under 14, 17 & 19 yrs, separately in Boys" & Girls" category.
3. The tournament at Zone level shall be played at Knock-out basis. In case the number of teams at Zone level is less, the tournament may be organized on league cum knock out basis.
4. All the matches shall be played as best of 13 (thirteen) games with six all as tie breaker. Semi-final will be played on "short set" basis and finals will be played on the best of three sets with tie-breaker rule, if necessary
5. The tournament shall consist of two single and one doubles event in both the sections i.e. boys and girls. Two singles matches shall be held first and in case of tie (one all) double will follow.
6. All the other participants shall be awarded with the Participation Certificates who actually come to play.
7. The decision of the referee shall be final.
8. Players must report 15 minutes in advance in proper kit for the match.
9. Players must be prepared to play more than one match in a day.
10. The code of conduct for the player shall be strictly observed on and off the field.
11. No teams will be allowed to participate accompanying without any coach/manager/escort teacher designated by participating school's Principal.
12. No team shall be accompanied by more than two officials. Any non-designated person accompanying the team will not be entertained or allowed to stay for any matter at the venue. This also applies to accompanying parent, if any.
13. No team shall be accompanied by any parent. However, in case if team is accompanied by a parent, it should be informed by the Principal of the participating School in writing on the school letter head along with the suitable attested photograph well in advance
14. As per CBSE rule, a student who has registered and applied to participate before stipulated date on CBSE website is only eligible to participate in the event.
15. Any participant not fulfilling the eligibility criteria before the commencement of the tournament shall not be permitted to participate.
16. No player will be permitted to participate at any of the levels without original documents. All participants/coaches are advised to carry the following documents with them A) proof of DOB, B) Identity card in CBSE format or unique ID generated during online CBSE registration and C) School ID card
17. Entry proforma should be filled according to the instruction given in the CBSE annexure.
18. All teams are requested to bring torch, mosquito repellent, school uniform and one school flag.



# Delhi Public School, Numaligarh

(Under the aegis of Delhi Public School Society, Delhi)

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DPSN/SPORTS/CBSE-FEZ/2025/3

Date: 24-06-2025

## Jury of Appeal for CBSE FEZ Tennis Tournament 2025

### **Purpose:**

The Jury of Appeal is constituted to ensure a fair, transparent, and impartial process for handling protests and disputes during the CBSE FEZ Tennis Tournament 2025.

### **Composition of the Jury of Appeal:**

The Jury of Appeal shall comprise the following officials:

#### **Organizing President (Chairperson)**

Overall supervisory authority and final decision-making authority in the appeal process.

#### **Organizing Secretary**

Responsible for administrative coordination, documentation, and communication with other members.

#### **Chief Referee:**

Expert in officiating and rules, providing technical input on match-related disputes.

#### **CBSE-appointed Observer**

Impartial authority appointed by CBSE to monitor, review, and ensure adherence to guidelines and fairness.

#### **Procedure for Handling Protests:**

##### **Receipt of Protest:**

The protest must be submitted in writing to the Organizing Secretary within 30 minutes of the incident.

##### **Formation of the Jury:**

The Organizing Secretary will convene the Jury of Appeal promptly, ensuring all members are present.

##### **Review Process:**

The Jury will examine all relevant evidence, hear statements from involved parties, and consult officials if necessary.

##### **Decision Making:**

The Jury will decide based on the evidence and rules, and the Chairperson will announce the decision.

##### **Finality:**

The decision of the Jury is final and binding.



# Delhi Public School, Numaligarh

(Under the aegis of Delhi Public School Society, Delhi)

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DPSN/SPORTS/CBSE-FEZ/2025/4

Date: 24-06-2025

## **Discipline and Conduct Guidelines for CBSE FEZ Tennis Tournament.**

### **1. Administrative Control:**

All participants, including players, coaches, and officials, will be under the administrative control of the Principal and the Organizing Secretary of the hosting school.

Participants are expected to adhere to the rules and regulations set forth by the school and CBSE.

### **2. Conduct & Discipline:**

Any form of indiscipline or misconduct by team members or officials will result in immediate disqualification. The offending team or individual may be asked to leave the campus without prior notice.

The Team Manager/Coach will be responsible for maintaining discipline and proper conduct of their team during matches and within the school premises.

### **3. Personal Items & Security:**

Participants are advised not to carry jewelry, valuable items, or expensive gadgets during the tournament to prevent loss or theft. Outstation participants should store their belongings securely in designated rooms, preferably under lock and key.

### **4. Sportsmanship & Behavior:**

All participants, coaches, and officials are expected to uphold the spirit of sportsmanship and maintain a respectful, healthy, and friendly environment.

Unfair or unwarranted behavior, including arguing with officials or other players, may lead to suspension from the tournament.

### **5. Security Deposit & Property Damage:**

Participating schools must submit a Security Deposit of Rs. 3000/- upon reporting. This deposit will be refunded upon departure, provided no damage has been caused.

Any damage to school property by participants or accompanying officials will be deducted from the security deposit and may require additional compensation.

### **6. Surveillance:**

The school premises are under CCTV surveillance to ensure safety and discipline at all times.

**CBSE CLUSTER FEZ TENNIS TOURNAMENT (BOYS/GIRLS) 2025**  
**Consent of Participation**  
**(On School Letter Head)**  
**On or before 20<sup>th</sup> July 2025**  
**ANNEXURE-I**

To  
The Principal,  
Delhi Public School, Numaligarh,

**Subject: Consent of Participation in CBSE FEZ Tennis Tournament (BOYS/GIRLS)-2025**

Dear Sir,

This is to confirm that our school will be participating in the CBSE FEZ Tennis Tournament (BOYS/GIRLS)-2025 to be held at DELHI PUBLIC SCHOOL, NUMALIGARH, Dist- GOLAGHAT from 23<sup>rd</sup> to 25<sup>th</sup> August 2025. The participation details are as follows:

Sl no	Name of the student	Gender	Class	Age Category	UID No.	CBSE Reg. No (For Class IX and XI)	DOB
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Certified that the details mentioned above are true and correct to the best of my knowledge.

School Seal

Signature of the Principal

# CBSE FEZ TENNIS TOURNAMENT (BOYS/GIRLS)-2025

## ANNEXURE-II

### GROUP PHOTO

(On School Letter Head)

1. Name of the Principal :
2. School Address :
3. Contact Number :
4. E-mail ID :
5. Number of Participants :



School Seal

Signature of the Principal

**CBSE FEZ TENNIS TOURNAMENT (BOYS/GIRLS)-2025**

**ANNEXURE-III**

**COACH/MANAGER ACCOMPANYING THE TEAM**

1. Name :

Designation :



2. Name :

Designation :



Date:

School Seal

Signature of the Principal

**CBSE FEZ TENNIS TOURNAMENT (BOYS/GIRLS) 2025**  
***ORGANIZED BY***  
**DELHI PUBLIC SCHOOL NUMALIGARH, GOLAGHAT**

ANNEXURE-IV

**TRAVELPLAN**

Mandatory:-To be filled in and sent to the organizing school on or before 20<sup>th</sup> July 2025

Name of the School:-

Complete Postal Address:-

Phone Number:-

Email Address:-

Name of the Escort Teacher:-

Mode of transport:-

Arrival at.....Railway Station/ .....Bus Stand\_\_\_\_\_

Train Name\_\_\_\_\_Train No.\_\_\_\_\_

Date\_\_\_\_\_Time\_\_\_\_\_

Departure from host school.....Railway Station/ .....Bus Stand\_\_\_\_\_

Train Name \_\_\_\_\_ Train No. \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

No. of Participants: Boys- \_\_\_\_\_

No. of Participants: Girls \_\_\_\_\_

No. of Teacher/Coach: Male \_\_\_\_\_ Female \_\_\_\_\_

Accommodation required by the participating team Yes/No.....

If Yes, mention number: student (M)..... (F)..... Teacher (M)..... Teacher (F).....

Total.....

Others if any: \_\_\_\_\_

Date

School Seal

Signature of the Principal

**CBSE CLUSTER FEZ TENNIS TOURNAMENT (BOYS/GIRLS) 2025  
23<sup>RD</sup> AUGUST TO 25<sup>TH</sup> AUGUST 2025**

**ANNEXURE-V  
CERTIFICATE OF BONAFIDE REGISTERED PARTICIPANTS  
(On School Letter Head)**

**Certified that the below-listed players are the bonafide registered students of our school and are eligible as per the rules circulated by the CBSE for participation in the CBSE Far East Zone Tennis Tournament2025-26. The date of birth and class they are studying recorded against their names are correct as per the school records:**

<b>S. N.</b>	<b>Name of the Participant</b>	<b>Date of birth</b>	<b>Class</b>	<b>Category</b>	<b>UID No.</b>	<b>Photograph (Duly attested by school Principal)</b>
<b>1.</b>						
<b>2.</b>						
<b>3.</b>						
<b>4.</b>						

School Seal

Principal's Signature

**CBSE CLUSTER FEZ TENNIS TOURNAMENT (BOYS/GIRLS) 2025**  
**23<sup>RD</sup> AUGUST TO 25<sup>TH</sup> AUGUST 2025**

**ANNEXURE-VI**  
**(Under 14, 17 and 19)**

Category :

School Name :

School Address :

**Confirmation slip**

- **Name of the school** :
- **Address** :
- **Tel. No.** :
- **Email ID** :
- **Date and Time Arrival** :
- **Mode of Transport** :
- **No. of officials/Coaches/Managers** : Male \_\_\_\_\_ Female \_\_\_\_\_
- **Contact Number of Coaches/Manager:**
- **Accommodation required for player/official:** Yes  NO
- **No. of Players:**

Gender	Age Category		
	U-14	U-17	U-19
<b>BOYS</b>			
<b>GIRLS</b>			
<b>TOTAL</b>			

**DATE-**

**Signature of Principal with school stamp**